



## **PIPE SOURCE UK LIMITED**

### **PRIVACY POLICY.**

Pipe Source UK Limited are committed to ensuring your privacy is protected. This privacy policy explains how we use and protect the information collected about you when you access our website.

#### What Personal Information We Collect:

You may at times be asked to supply personal information. Personal information is information that will identify you in any way, such as:

- Your Full Name
- Address
- Email Address
- Direct Phone Number
- Place of Work
- Job Title
- Aggregate information and statistics

This list is not exhaustive and further information may be collected.

If such information is supplied then Pipe Source UK Ltd is legally bound to ensure that such information is only used for the purpose for which it was requested.

If an online form has been completed, then we will only use the information for the specific purpose that you have provided it for.

## When We Collect Information About You:

- When you submit a message to us using our websites contact form
- When you engage with us through social media platforms
- When you choose to provide feedback or complete a survey we may send you
- When you provide us with a business card with your details on
- When you contact us to provide quotations and services
- When you email or telephone us directly and openly share information

## Your Consent:

By submitting your information you give consent to the use of that information as set out this policy. Should the management team decide to change the policy we will post the changes on this page and may place notices on other pages of the website, so that you may be aware of the information we collect and how we use it at all times.

## Cookies:

Pipe Source UK Ltd won't use cookies to store personal data and nor do we use non-personal information stored in cookies with personal data about specific individuals.

The website we use is plugged into Google Analytics which does use cookies. Google stores the information collected by the cookie on servers in the United States and the transfer of the data to servers in the USA is governed by the EU-US Privacy Shield framework. Google may also transfer this information to third parties where required to do so by law, or where third parties process the information on Google's behalf. Google won't associate a website visitor's IP address with any other data held by Google.

## Security:

Pipe Source UK Ltd is obligated to ensure that your all information provided to us is securely stored. The internet is not a totally secure medium, however we have put in place various security procedures, such are appropriate firewalls.

### Links To Other Websites:

On our website you will find links to other company websites that Pipe Source UK Ltd have commercial relationships and partnerships with.

Please note that Pipe Source UK Ltd does not have any control over any of these websites and cannot therefore be held responsible for protection of any information provided to them.

### Disclosure:

We will only use your information you send us for the purposes for which you provide it and will only hold this information for as long as is necessary for those purposes. We shall ensure that your personal data will not be disclosed to government institutions and authorities except if required by law or other regulation and we will not sell or distribute your personal information to any other third parties unless we have your strict permission.

### Access To The Information We Hold About You:

Please contact us immediately if you believe that we are holding either incorrect or incomplete information about you. You can also make a request for personal information that we may hold on you by applying in writing. Pipe Source UK Ltd will provide the information within a maximum of 40days from receipt of your request.

### Changes To This Privacy Policy:

The privacy policy is regularly reviewed by the management team at Pipe Source UK. If this policy changes in any way, then an updated version will appear on this page.

**Review Date**

This policy will be reviewed by the Managing Director every year or as required.

Next Policy Review Date is 14/02/23.

Signed By:

A handwritten signature in blue ink, appearing to be 'Jason Ashley', written over a faint horizontal line.

Jason Ashley  
Managing Director